

MTUBATUBA MUNICIPALITY

BUDGET 2012/13

PART 2 – SUPPORTING DOCUMENTATION

2.1. OVERVIEW OF THE ANNUAL BUDGET PROCESS

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition Chapter 2 of the Municipal Budget and reporting regulations states that the Mayor of the Municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in Section 53 of the MFMA.

Budget Process Overview

In terms of Section 21 of the MFMA the Mayor is required to table in Council 10 months before the start of the new financial year a time schedule that sets out the process to prepare the Budget. The Mayor tabled to Council the required budget time table on 31 August 2011(The budget time table attached)

Financial Modeling and key Planning Drivers

As part of the compilation of the 2012/13 MTREF, extensive financial modeling was undertaken to ensure affordability and long-term financial sustainability. The key factors taken into consideration in the preparation of Mtubatuba Municipality's budget were:

- Mtubatuba Growth rate
- Municipal Strategic objectives as outlined in the Municipal IDP
- Inflation rate
- The municipal Approved adjustment budget and performance against the SDBIP (2012/13)
- The Cash flow management improvement plan
- Debt recovery levels
- The need for tariff increases versus the ability of the community to pay for services.
- Financial recovery plan of the municipality.

Community Participation

The 2012/13 MTREF as tabled to council on 31 March 2012 for community consultation was published on the Municipality's website, and hard copies were made available at the Municipal libraries (i.e. Mtubatuba town, Kwa-Msane township and St Lucia).

The Annual budget in the appropriate format was submitted to National Treasury and Provincial Treasury and other Provincial Departments in accordance with section 23 of the MFMA.

There were no responses or submissions made by communities were received by the municipality during the consultation process. This was due to the fact that communities were deeply involved prioritization of capital projects thus there were fully aware of the projects that will be appearing on the municipality's budget. A submission was made by Provincial Treasury which was received by the Municipality on 24th May 2012 and most of the issues and concerns raised were addressed by the Municipality in the Final Budget.

2.2. OVERVIEW OF ALIGNMENT OF ANNUAL BUDGET WITH IDP

The constitution of mandates local government with the responsibility to exercise local development and cooperative governance. The abolition of disproportions in South African society can only be realized through a credible integrated development planning process.

The constitution requires local government to relate its management, budgeting and planning functions to its objectives. This gives a clear indication of the intended purposes of municipal integrated development planning. Legislation stipulates clearly that a municipality must not only give effect to its IDP, but must also conduct its affairs in a manner which is consistent with its IDP. The following highlights the IDP's five strategic objectives for 2012/13 MTREF:

KPA: 1. GOOD GOVERNANCE, COMMUNITY PARTICIPATION AND WARD SYSTEMS

- ☐ To ensure full participation of communities through established and legislated mechanisms
- ☐ To ensure that communities and stakeholders at large are informed on the operations of the municipalities affecting their daily lives
- ☐ To encourage and ensure participation of Traditional Authorities in the affair of the municipality
- ☐ To recuperate public trust on the municipality by eliminating corrupt activities

KPA: 2. IMPROVED SERVICE DELIVERY AND INFRASTRUCTURE INVESTMENT

- ☐ To improve access to basic services, through the provision of adequate free basic water, sanitation and electricity.
- ☐ To provide and maintain infrastructure (i.e. roads, storm-water system)
- ☐ To provide and increase access to basic community facilities
- ☐ To ensure safety and security of the communities

KPA 3: SUSTAINABLE LOCAL ECONOMIC DEVELOPMENT

- ☐ To ensure sound relations and creation of partnerships between the public & private sector through a functional LED forum
- ☐ Facilitating economic growth and employment creation opportunities (Job Creation)
- ☐ To facilitate programme aimed at promoting youth empowerment and capacity building for the youth.
- ☐ To coordinate the promotion and marketing of Mtubatuba Municipality not only as the tourism destination, but also an investment opportunity

KPA: 4. TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

- ☐ To establish and maintain a working environment that encourages personal growth, development, enrichment and job satisfaction
- ☐ To promote and implement effective recruitment and retention measures
- ☐ To ensure sound labour relations; thus attracting skilled workforce.
- ☐ To promote an effective record keeping through approved archives filling system

KPA: 5. MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

- ☐ To ensure financial sustainability of the municipality through effective implementation of the MFMA (2003)
- ☐ To enhance the municipal revenue and financial capacity
- ☐ To ensure transparent and fair procurement of goods and services

KPA: 6. SPATIAL PLANNING AND ENVIRONMENTAL MANAGEMENT

- ☐ To promote compact human settlements by ensuring that future settlements occur in an integrated manner
- ☐ To promote clean, healthy and safe environment through protection of municipality's nature Resources

KPA: 7. SOCIAL DEVELOPMENT

- ☐ To ensure the empowerment of all vulnerable groups such as: women, children, people with disabilities with particular attention to those that are marginalized or excluded in order to help them develop their capacities and take up opportunities
- ☐ To ensure safety of road users and community at large

The 2012/13 MTREF has therefore been directly informed by the IDP revision process and the supporting table (SA4, SA5 and SA6) provide the reconciliation between the IDP strategic objectives and operating revenue, operating expenditure and capital expenditure.

2.3. MEASURABLE PERFORMANCE OBJECTIVES AND INDICATORS

The aims of performance management are to provide practical and user friendly tools to measure and evaluate the performance of any organization on an ongoing basis and for an annual review.

In order to achieve the above, the overall strategic objective of the performance management system is to improve the performance of municipalities, using tools such as:

- ☐ Measuring and gathering data and information and ordering such into a format which will guide decision - making;
- ☐ Setting and adhering to time frames;
- ☐ Creating report-back, review and evaluation mechanisms;
- ☐ Ensuring the development of political, administrative and financial accountability and trust between all role players;
- ☐ Encouraging the culture of accepting and managing change where needed; and
- ☐ Developing early warning signals regarding any internal or external threats, financial viability, and capacity of the municipality to fulfill its constitutional and developmental mandates and for meaningful and timeous intervention.

2.4. OVERVIEW OF BUDGET RELATED-POLICIES

Mtubatuba Municipality has review the following polices and amendments were made for the policies to be aligned with relevant legislation, frameworks, strategies and related policies:

- Credit Control and Debt Collection policy
- Asset management policy (i.e. including infrastructure investment, Disposal and funding thereof)
- Indigent policy
- Cash management and investment Policy
- Municipal Property Rates Policy
- Telephone usage policy
- Subsistence and allowance policy
- Supply Chain management policy

2.5. OVERVIEW OF BUDGET ASSUMPTIONS

General inflation outlook and its impact on the municipal activities

There are key factors that have been taken into consideration in the compilation of the 2012/13 MTREF:

- National Government macro-economic targets
- The general inflationary outlook and the impact on Mtubatuba Municipality's residents and businesses;
- The impact of Municipal cost drivers;
- The increase in the cost of remuneration. Employee related costs comprise 48 per cent of total operating expenditure in the 2012/13 MTREF. The wage agreement between SALGBC and

Unions were still not finalised during the preparation of the final budget, and therefore 6.5 per cent was used for salaries.

Collection rate for revenue services

The base assumption is that tariff and rating increases will increase at a rate higher than CPI over the long term. The rate of revenue collection is currently expressed as a percentage of annual billing. Cash flow is assumed to be 74 per cent of billing plus an increased collection of area debt from long outstanding debts. This assumption was arrived after the municipality has undertaken a root of putting more efforts to collect from debtors. The financial recovery plan of the municipality shows that the municipality will concentrate on bringing more money to the municipality.

Increase in Property Rates (7.5%)

The municipality has increased property rates more than the inflation rate; this is due to the fact that the municipality wanted to cover the anticipated increase in salaries for 2012/13 MTREF. One of the reasons that the municipality opted to cover the portion of salaries through property rates is due to shortfall from the previous year.

Increase in other Services (9%)

The municipality to slowly come close to breakeven the trading services it was imperative that the increase of 9 per cent is implemented. Also consideration of the increase in the cost of provision of service which increase during the every year (e.g. price of petrol), the municipality recognizes the importance of cost coverage.

Decrease in Other own revenue

The municipality has implemented the more consecutive approach of budget, thus any unexpected revenue shall then be incorporated in the adjustment budget. The line items included in the other own revenue is having lot uncertainties so the approach mentioned above is more convenient and will make the municipality to budget on more realistic figures.

Proceeds on Disposal of Assets

The municipality has not budget to dispose of any of its assets. The line item was a once off sale in the previous years as the municipality is not in the business of selling land.

2.6. OVERVIEW OF BUDGET FUNDING

The municipality will fund its operating expenditure for 2012/13 MTREF through the following sources of revenue:

Property rates	R 15 713 000 (19%)
Service Charges	R 5 637 000 (7%)

Investment Revenue	R 24 000 (0.02%)
Transfers recognized- Operational	R 55 305 000 (67%)
Other own revenue	R 6 478 000 (8%)

Revenue to be generated from property rates is R15 million in 2012/13 financial year and it was increased by 7.5 per cent and represents 19per cent of the operating revenue of Mtubatuba Municipality.

The service charges comprises of refuse removal service of R4 048 000 and security charges (St Lucia special levy) of R1 579 000. Service charges were increased by 9 per cent in the 2012/13 financial year and represents 7 per cent of the operating revenue.

Investment revenue contribute the least to the revenue base of the Municipality with the budget allocation of R24 000. It needs to be noted that the municipality is currently struggling financially all funds anticipated by the municipality will be 100 percent utilized during the financial year and there won't be any new investments except the existing R310 000.

Operating grants and subsidies amount to R55 million and contribute the major (67%) part of the operating revenue of the municipality. The breakdown of the operational grants is as follows:

Equitable share	R48 763 000
Financial Management Grant	R 1 500 000
Municipal Systems Improvement Grant	R 800 000
Library Grant	R 4 242 000

Other own revenue contribute 8 per cent of the operating revenue of the municipality and it comprises of revenue from these sources

Lisences and Permits	R2 305 000
Traffic fines	R 100 000
Rental of Municipal facilities	R 100 000
Interest from outstanding debtors	R 3 873 000
Other Minor revenues	R 100 000

The capital budget of R 30 848 000 is funded by:

Municipal Electrification Programme	R10 000 000
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2.7. EXPENDITURE ON GRANTS AND RECONCILIATIONS OF UNSPENT FUNDS

KZN275 Mtubatuba - Supporting Table SA19 Expenditure on transfers and grant programme

Description	Ref	2008/9	2009/10	2010/11	Current Year 2011/12			2012/13 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
R thousand										
EXPENDITURE:	1									
Operating expenditure of Transfers and Grants										
National Government:		6,965	11,748	16,390	44,081	44,081	44,081	51,063	55,815	60,425
Local Government Equitable Share		6,790	11,013	12,640	42,041	42,041	42,041	48,763	53,165	57,725
Finance Management				3,000	1,250	1,250	1,250	1,500	1,750	1,750
Municipal Systems Improvement		175	735	750	790	790	790	800	900	950
Other transfers/grants [insert description]										
Provincial Government:		-	379	2,186	2,872	2,529	2,529	4,242	4,666	5,132
Housing										
Provincial Government:			379	2,186	2,872	2,529	2,529	4,242	4,666	5,132
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
Total operating expenditure of Transfers and Grants		6,965	12,127	18,576	46,953	46,610	46,610	55,305	60,481	65,557
Capital expenditure of Transfers and Grants										
National Government:		33	6,750	11,595	40,232	18,395	18,395	30,858	22,003	23,275
Municipal Infrastructure Grant (MIG)		33	6,750	11,595	17,195	18,395	18,395	20,858	22,003	23,275
					-			-		
National Electrification Programme					23,037			10,000		
Provincial Government:		-	-	4,512	1,680	1,680	1,680	-	-	-
Small Town Development & Sport				4,512	1,680	1,680	1,680			
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	750	-	-	-	-	-
SANRAL					750					
Total capital expenditure of Transfers and Grants		33	6,750	16,106	42,662	20,075	20,075	30,858	22,003	23,275
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		6,998	18,877	34,682	89,615	66,685	66,685	86,163	82,484	88,832

KZN275 Mtubatuba - Supporting Table SA20 Reconciliation of transfers, grant receipts and unspent funds

Description	Ref	2008/9	2009/10	2010/11	Current Year 2011/12			2012/13 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
R thousand										
Operating transfers and grants:	1,3									
National Government:										
Balance unspent at beginning of the year		3,801	7,198	–						
Current year receipts		8,215	14,498	16,390	44,081	44,081	44,081	51,063	55,815	60,425
Conditions met - transferred to revenue		12,016	21,696	16,390	44,081	44,081	44,081	51,063	55,815	60,425
Conditions still to be met - transferred to liabilities										
Provincial Government:										
Balance unspent at beginning of the year				904						
Current year receipts			379	2,186	2,872	2,529	2,529	4,242	4,666	5,132
Conditions met - transferred to revenue		–	379	3,090	2,872	2,529	2,529	4,242	4,666	5,132
Conditions still to be met - transferred to liabilities										
District Municipality:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities										
Total operating transfers and grants revenue		12,016	22,075	19,480	46,953	46,610	46,610	55,305	60,481	65,557
Total operating transfers and grants - CTBM	2	–	–	–	–	–	–	–	–	–
Capital transfers and grants:	1,3									
National Government:										
Balance unspent at beginning of the year			3,735	13,079						
Current year receipts		3,768	5,288	15,826	40,232	21,185	21,185	30,858	22,003	23,275
Conditions met - transferred to revenue		3,768	3,303	11,595	40,232	21,185	21,185	30,858	22,003	23,275
Conditions still to be met - transferred to liabilities			5,720	17,310						
Provincial Government:										
Balance unspent at beginning of the year				–						
Current year receipts				9,360	1,680	1,680	1,680			
Conditions met - transferred to revenue		–	–	4,512	1,680	1,680	1,680	–	–	–
Conditions still to be met - transferred to liabilities				4,848						
District Municipality:										
Balance unspent at beginning of the year										
Current year receipts										
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities										
Other grant providers:										
Balance unspent at beginning of the year										
Current year receipts					750					
Conditions met - transferred to revenue		–	–	–	750	–	–	–	–	–
Conditions still to be met - transferred to liabilities										
Total capital transfers and grants revenue		3,768	3,303	16,106	42,662	22,865	22,865	30,858	22,003	23,275
Total capital transfers and grants - CTBM	2	–	5,720	22,158	–	–	–	–	–	–
TOTAL TRANSFERS AND GRANTS REVENUE		15,784	25,378	35,586	89,615	69,475	69,475	86,163	82,484	88,832
TOTAL TRANSFERS AND GRANTS - CTBM		–	5,720	22,158	–	–	–	–	–	–

2.8 COUNCILLOR AND EMPLOYEE BENEFITS

KZN275 Mtubatuba - Supporting Table SA22 Summary councillor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2008/9	2009/10	2010/11	Current Year 2011/12			2012/13 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
R thousand		A	B	C	D	E	F	G	H	I
Councillors (Political Office Bearers plus Other)	1									
Basic Salaries and Wages		1,306	1,420	1,745	5,880	6,239	6,239	6,709	7,246	7,825
Pension and UIF Contributions										
Medical Aid Contributions										
Motor Vehicle Allowance		435	473	582	1,960	2,123	2,123	2,236	2,415	2,608
Cellphone Allowance		90	100	138	456	465	465	500	540	584
Housing Allowances										
Other benefits and allowances										
Sub Total - Councillors		1,831	1,993	2,465	8,296	8,828	8,828	9,446	10,201	11,017
% increase	4		8.8%	23.7%	236.6%	6.4%	-	7.0%	8.0%	8.0%
Senior Managers of the Municipality	2									
Basic Salaries and Wages		1,598	2,309	1,816	3,544	3,544	3,544	5,482	5,773	6,056
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus					425	425	425	542	571	599
Motor Vehicle Allowance	3	514	724	598						
Cellphone Allowance	3	45	83	71	96	96	96	132	139	146
Housing Allowances	3									
Other benefits and allowances	3			175				68	72	76
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Municipality		2,157	3,116	2,660	4,065	4,065	4,065	6,225	6,555	6,876
% increase	4		44.5%	(14.6%)	52.8%	-	-	53.1%	5.3%	4.9%
Other Municipal Staff										
Basic Salaries and Wages		12,322	12,415	10,927	18,732	11,223	11,223	21,241	22,367	23,463
Pension and UIF Contributions		1,216	1,387	1,754	2,515	2,515	2,515	5,588	5,884	6,172
Medical Aid Contributions		511	628	925	1,246	1,246	1,246	1,224	1,289	1,352
Overtime				943	306	306	306	1,142	1,203	1,261
Performance Bonus					1,505	1,505	1,505			
Motor Vehicle Allowance	3	873	491	1,397	1,280	1,280	1,280	2,066	2,175	2,282
Cellphone Allowance	3				94	94	94	133	140	147
Housing Allowances	3			41	62	62	62	66	69	73
Other benefits and allowances	3			1,421	430	430	430	2,374	2,500	2,622
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Municipal Staff		14,922	14,921	17,407	26,170	18,661	18,661	33,834	35,627	37,373
% increase	4		(0.0%)	16.7%	50.3%	(28.7%)	-	81.3%	5.3%	4.9%
Total Parent Municipality		18,910	20,030	22,532	38,531	31,554	31,554	49,505	52,383	55,266

Disclosure of Salaries, Allowances & Benefits 1.	Ref	No.	Salary	Contributions	Allowances	Performance Bonuses	In-kind benefits	Total Package
Rand per annum				1.				2.
<u>Councillors</u>	3							
Speaker	4		392,836		151,105			543,941
Chief Whip								–
Executive Mayor			491,046		183,841			674,887
Deputy Executive Mayor			392,836		151,105			543,941
Executive Committee			1,012,783		400,446			1,413,229
Total for all other councillors			4,419,424		1,850,252			6,269,676
Total Councillors	8	–	6,708,925	–	2,736,749			9,445,674
<u>Senior Managers of the Municipality</u>	5							
Municipal Manager (MM)			960,630	9,970	24,000	90,200		1,084,800
Chief Finance Officer			753,579	9,754	18,000	75,357		856,690
Director Community			753,579	9,754	18,000	75,357		856,690
Director Technical Services			753,579	9,754	18,000	75,357		856,690
Director Corporate Services			753,579	9,754	18,000	75,357		856,690
Strategic Manager In office of Municipal manager			753,579	9,754	18,000	75,357		856,690
<i>List of each official with packages >= senior manager</i>								
Director planning			753,579	9,754	18,000	75,357		856,690
								–
								–
								–
								–
								–
								–
								–
								–
								–
								–
Total Senior Managers of the Municipality	8	–	5,482,104	68,494	132,000	542,342		6,224,940

2.9. MONTHLY TARGETS FOR REVENUE, EXPENDITURE AND CASH FLOW

KZN275 Mtubatuba - Supporting Table SA25 Budgeted monthly revenue and expenditure

Budget Year 2012/13													Medium Term Revenue and Expenditure Framework			
R thousand													Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15	
Revenue By Source																
Property rates	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,310	15,713	16,813	17,822	
Property rates - penalties & collection charges													-	-	-	
Service charges - electricity revenue													-	-	-	
Service charges - water revenue													-	-	-	
Service charges - sanitation revenue													-	-	-	
Service charges - refuse revenue	338	338	338	338	338	338	338	338	338	338	338	338	4,058	4,383	4,733	
Service charges - other	132	132	132	132	132	132	132	132	132	132	132	132	1,579	1,737	1,911	
Rental of facilities and equipment	8	8	8	8	8	8	8	8	8	8	8	8	100	110	121	
Interest earned - external investments												24	24	26	28	
Interest earned - outstanding debtors	323	323	323	323	323	323	323	323	323	323	323	323	3,873	2,100	2,000	
Dividends received													-	-	-	
Fines	8	8	8	8	8	8	8	8	8	8	8	8	100	800	800	
Licences and permits	194	194	194	194	194	194	194	194	194	194	194	170	2,305	3,233	3,472	
Agency services													-	-	-	
Transfers recognised - operational	18,783				18,783				18,783			(1,045)	55,305	60,481	65,557	
Other revenue	8	8	8	8	8	8	8	8	8	8	8	8	100	150	200	
Gains on disposal of PPE													-	-	-	
Total Revenue (excluding capital transfers and contributions)	21,104	2,321	2,321	2,321	21,104	2,321	2,321	2,321	21,104	2,321	2,321	1,276	83,157	89,833	96,644	
Expenditure By Type																
Employee related costs	3,338	3,338	3,338	3,338	3,338	3,338	3,338	3,338	3,338	3,338	3,338	3,338	40,059	42,182	44,249	
Remuneration of councillors	787	787	787	787	787	787	787	787	787	787	787	787	9,446	10,201	11,017	
Debt impairment												4,613	4,613	6,813	7,822	
Depreciation & asset impairment												6,700	6,700	7,250	7,800	
Finance charges	54	54	54	54	54	54	54	54	54	54	54	54	650	800	850	
Bulk purchases													-	-	-	
Other materials	250	250	250	250	250	250	250	250	250	250	250	250	3,000	3,500	4,000	
Contracted services	542	542	542	542	542	542	542	542	542	542	542	542	6,500	6,845	7,180	
Transfers and grants													-	-	-	
Other expenditure	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	12,636	13,255	
Loss on disposal of PPE													-	-	-	
Total Expenditure	5,971	5,971	5,971	5,971	5,971	5,971	5,971	5,971	5,971	5,971	5,971	17,284	82,968	90,227	96,173	
Surplus/(Deficit)																
Transfers recognised - capital	15,133	(3,650)	(3,650)	(3,650)	15,133	(3,650)	(3,650)	(3,650)	15,133	(3,650)	(3,650)	(16,007)	190	(394)	471	
Contributions recognised - capital	6,619				6,619				6,619			30,858	30,858	22,003	23,275	
Contributed assets												(19,858)	-	-	-	
Surplus/(Deficit) after capital transfers & contributions																
Taxation	21,752	(3,650)	(3,650)	(3,650)	21,752	(3,650)	(3,650)	(3,650)	21,752	(3,650)	(3,650)	(5,007)	31,048	21,609	23,746	
Attributable to minorities													-	-	-	
Share of surplus/ (deficit) of associate													-	-	-	
Surplus/(Deficit)	1	21,752	(3,650)	(3,650)	(3,650)	21,752	(3,650)	(3,650)	(3,650)	21,752	(3,650)	(3,650)	(5,007)	31,048	21,609	23,746

KZN275 Mtubatuba - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2012/13												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
R thousand																
Revenue by Vote																
Vote 1 - Executive and Council		1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	15,743	16,577	17,389
Vote 2 - Budget and Treasury office		1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	5,928	19,517	15,472	18,502
Vote 3 - Corporate and Human Resource		490	490	490	490	490	490	490	490	490	490	490	490	5,876	6,188	6,491
Vote 4 - Community Services		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,851
Vote 5 - Town Planning and Development		380	380	380	380	380	380	380	380	380	380	380	380	4,562	4,804	5,039
Vote 6 - Roads and Infrastructure		2,611	2,611	2,611	2,611	2,611	2,611	2,611	2,611	2,611	2,611	2,611	7,874	36,595	35,193	37,011
Vote 7 - Licence and Permits		646	646	646	646	646	646	646	646	646	646	646	646	7,752	8,163	8,563
Vote 8 - Solid Waste		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,073
Vote 9 - [NAME OF VOTE 9]													-	-	-	-
Vote 10 - [NAME OF VOTE 10]													-	-	-	-
Vote 11 - [NAME OF VOTE 11]													-	-	-	-
Vote 12 - [NAME OF VOTE 12]													-	-	-	-
Vote 13 - [NAME OF VOTE 13]													-	-	-	-
Vote 14 - [NAME OF VOTE 14]													-	-	-	-
Vote 15 - [NAME OF VOTE 15]													-	-	-	-
Total Revenue by Vote		8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	18,627	114,015	111,836	119,919
Expenditure by Vote to be appropriated																
Vote 1 - Executive and Council		1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	15,743	16,577	17,389
Vote 2 - Budget and Treasury office		1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	602	19,328	23,015	25,430
Vote 3 - Corporate and Human Resource		490	490	490	490	490	490	490	490	490	490	490	490	5,876	6,188	6,491
Vote 4 - Community Services		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,851
Vote 5 - Town Planning and Development		380	380	380	380	380	380	380	380	380	380	380	380	4,562	4,804	5,039
Vote 6 - Roads and Infrastructure		478	478	478	478	478	478	478	478	478	478	478	478	5,737	6,041	6,337
Vote 7 - Licence and Permits		646	646	646	646	646	646	646	646	646	646	646	646	7,752	8,163	8,563
Vote 8 - Solid Waste		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,073
Vote 9 - [NAME OF VOTE 9]													-	-	-	-
Vote 10 - [NAME OF VOTE 10]													-	-	-	-
Vote 11 - [NAME OF VOTE 11]													-	-	-	-
Vote 12 - [NAME OF VOTE 12]													-	-	-	-
Vote 13 - [NAME OF VOTE 13]													-	-	-	-
Vote 14 - [NAME OF VOTE 14]													-	-	-	-
Vote 15 - [NAME OF VOTE 15]													-	-	-	-
Total Expenditure by Vote		7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	5,905	82,968	90,227	96,173
Surplus/(Deficit) before assoc.		1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	12,722	31,048	21,609	23,746
Taxation													-	-	-	-
Attributable to minorities													-	-	-	-
Share of surplus/ (deficit) of associate													-	-	-	-
Surplus/(Deficit)	1	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	12,722	31,048	21,609	23,746

KZN275 Mtubatuba - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

Description	Ref	Budget Year 2012/13												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
Revenue - Standard																
Governance and administration		3,037	3,037	3,037	3,037	3,037	3,037	3,037	3,037	3,037	3,037	3,037	7,730	41,137	38,237	42,382
Executive and council		1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	15,743	16,577	17,389
Budget and treasury office		1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	5,928	19,518	15,472	18,502
Corporate services		490	490	490	490	490	490	490	490	490	490	490	490	5,876	6,188	6,491
Community and public safety		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,852
Community and social services		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,852
Sport and recreation														-	-	-
Public safety														-	-	-
Housing														-	-	-
Health														-	-	-
Economic and environmental services		3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	3,637	8,900	48,909	48,160	50,613
Planning and development		380	380	380	380	380	380	380	380	380	380	380	380	4,562	4,804	5,039
Road transport		3,257	3,257	3,257	3,257	3,257	3,257	3,257	3,257	3,257	3,257	3,257	8,520	44,347	43,356	45,574
Environmental protection														-	-	-
Trading services		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,072
Electricity														-	-	-
Water														-	-	-
Waste water management														-	-	-
Waste management		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,072
Other														-	-	-
Total Revenue - Standard		8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	8,672	18,627	114,015	111,836	119,919
Expenditure - Standard																
Governance and administration		3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	2,404	40,947	45,780	49,310
Executive and council		1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	1,312	15,743	16,577	17,389
Budget and treasury office		1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	1,702	602	19,328	23,015	25,430
Corporate services		490	490	490	490	490	490	490	490	490	490	490	490	5,876	6,188	6,491
Community and public safety		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,852
Community and social services		1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	1,162	13,946	14,884	15,852
Sport and recreation														-	-	-
Public safety														-	-	-
Housing														-	-	-
Health														-	-	-
Economic and environmental services		1,504	1,504	1,504	1,504	1,504	1,504	1,504	1,504	1,504	1,504	1,504	1,505	18,051	19,008	19,939
Planning and development		380	380	380	380	380	380	380	380	380	380	380	380	4,562	4,804	5,039
Road transport		1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	13,489	14,204	14,900
Environmental protection														-	-	-
Trading services		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,072
Electricity														-	-	-
Water														-	-	-
Waste water management														-	-	-
Waste management		835	835	835	835	835	835	835	835	835	835	835	835	10,024	10,555	11,072
Other														-	-	-
Total Expenditure - Standard		7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	7,006	5,905	82,968	90,227	96,173
Surplus/(Deficit) before assoc.		1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	12,722	31,048	21,609	23,746
Share of surplus/ (deficit) of associate														-	-	-
Surplus/(Deficit)	1	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	1,666	12,722	31,048	21,609	23,746

KZN275 Mtubatuba - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2012/13												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
R thousand																
Multi-year expenditure to be appropriated	1															
Vote 1 - Executive and Council													-	-	-	-
Vote 2 - Budget and Treasury office													-	-	-	-
Vote 3 - Corporate and Human Resource													-	-	-	-
Vote 4 - Community Services													-	-	-	-
Vote 5 - Town Planning and Development													-	-	-	-
Vote 6 - Roads and Infrastructure													-	-	-	-
Vote 7 - Licence and Permits													-	-	-	-
Vote 8 - Solid Waste													-	-	-	-
Vote 9 - [NAME OF VOTE 9]													-	-	-	-
Vote 10 - [NAME OF VOTE 10]													-	-	-	-
Vote 11 - [NAME OF VOTE 11]													-	-	-	-
Vote 12 - [NAME OF VOTE 12]													-	-	-	-
Vote 13 - [NAME OF VOTE 13]													-	-	-	-
Vote 14 - [NAME OF VOTE 14]													-	-	-	-
Vote 15 - [NAME OF VOTE 15]													-	-	-	-
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated																
Vote 1 - Executive and Council													-	-	-	-
Vote 2 - Budget and Treasury office													-	-	-	-
Vote 3 - Corporate and Human Resource		800				300				400			(1,500)	-	-	-
Vote 4 - Community Services													-	-	-	-
Vote 5 - Town Planning and Development													-	-	-	-
Vote 6 - Roads and Infrastructure		3,310	3,310			3,310	3,310			3,310			14,310	30,858	22,003	23,275
Vote 7 - Licence and Permits													-	-	-	-
Vote 8 - Solid Waste													-	-	-	-
Vote 9 - [NAME OF VOTE 9]													-	-	-	-
Vote 10 - [NAME OF VOTE 10]													-	-	-	-
Vote 11 - [NAME OF VOTE 11]													-	-	-	-
Vote 12 - [NAME OF VOTE 12]													-	-	-	-
Vote 13 - [NAME OF VOTE 13]													-	-	-	-
Vote 14 - [NAME OF VOTE 14]													-	-	-	-
Vote 15 - [NAME OF VOTE 15]													-	-	-	-
Capital single-year expenditure sub-total	2	4,110	3,310	-	-	3,610	3,310	-	-	3,710	-	-	12,810	30,858	22,003	23,275
Total Capital Expenditure	2	4,110	3,310	-	-	3,610	3,310	-	-	3,710	-	-	12,810	30,858	22,003	23,275

KZN275 Mtubatuba - Supporting Table SA29 Budgeted monthly capital expenditure (standard classification)

Description	Ref	Budget Year 2012/13												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
Capital Expenditure - Standard	1															
Governance and administration		800	-	-	-	300	-	-	-	400	-	-	(1,500)	-	-	-
Executive and council														-	-	-
Budget and treasury office														-	-	-
Corporate services		800				300				400			(1,500)	-	-	-
Community and public safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community and social services														-	-	-
Sport and recreation														-	-	-
Public safety														-	-	-
Housing														-	-	-
Health														-	-	-
Economic and environmental services		3,310	3,310	-	-	3,310	3,310	-	-	3,310	-	-	14,310	30,858	22,003	23,275
Planning and development														-	-	-
Road transport		3,310	3,310			3,310	3,310			3,310	-		14,310	30,858	22,003	23,275
Environmental protection														-	-	-
Trading services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Electricity														-	-	-
Water														-	-	-
Waste water management														-	-	-
Waste management														-	-	-
Other														-	-	-
Total Capital Expenditure - Standard	2	4,110	3,310	-	-	3,610	3,310	-	-	3,710	-	-	12,810	30,858	22,003	23,275

KZN275 Mtubatuba - Supporting Table SA30 Budgeted monthly cash flow

MONTHLY CASH FLOWS	Budget Year 2012/13												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
Cash Receipts By Source													1		
Property rates	900	900	900	900	900	1,000	999	900	900	900	900	900	10,999	9,160	9,580
Property rates - penalties & collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	200	200	200	200	300	400	342	200	200	200	200	200	2,842	3,250	3,500
Service charges - other	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,350	1,400
Rental of facilities and equipment	8	8	8	8	8	17	4	8	9	8	7	5	100	110	121
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - outstanding debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	8	8	8	8	8	8	8	8	8	8	8	9	100	800	800
Licences and permits	194	194	194	194	194	194	194	194	194	194	194	194	2,329	3,259	3,500
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer receipts - operational	7,400	4,600	3,900	3,789	4,600	4,600	4,300	4,300	4,300	4,410	4,464	4,642	55,305	60,481	65,557
Other revenue	8	8	8	8	8	8	8	8	8	8	8	9	100	150	200
Cash Receipts by Source	8,819	6,019	5,319	5,208	6,119	6,327	5,956	5,719	5,720	5,829	5,881	6,059	72,975	78,560	84,658
Other Cash Flows by Source															
Transfer receipts - capital	2,607	7,607	2,607	2,607	1,391	3,391	1,391	2,086	5,086	2,086	-	(1)	30,858	22,003	23,275
Contributions recognised - capital & Contributed a	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	400	400	450	450	500	700	600	500	500	500	500	500	6,000	7,000	8,000
Decrease (increase) other non-current receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	11,826	14,026	8,376	8,265	8,010	10,418	7,947	8,305	11,306	8,415	6,381	6,558	109,833	107,563	115,933
Cash Payments by Type															
Employee related costs	3,000	3,000	3,000	3,100	3,100	4,500	3,200	3,200	3,200	3,200	3,200	3,200	38,900	42,182	44,249
Remuneration of councillors	787	787	787	787	787	787	787	787	787	787	787	787	9,446	10,201	11,017
Finance charges	54	54	54	54	54	54	54	54	54	54	54	54	650	800	850
Bulk purchases - Electricity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Water & Sewer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials	100	100	100	250	250	250	250	250	250	250	250	700	3,000	3,500	4,000
Contracted services	500	500	500	500	500	500	542	542	542	542	542	792	6,500	6,845	7,180
Transfers and grants - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	700	800	800	1,000	1,000	1,400	700	700	800	900	1,000	1,000	10,800	12,636	13,255
Cash Payments by Type	5,141	5,241	5,241	5,691	5,691	7,491	5,533	5,533	5,633	5,733	5,833	6,533	69,296	76,164	80,551
Other Cash Flows/Payments by Type															
Capital assets	2,607	7,607	2,607	2,607	1,391	3,391	1,391	2,086	5,086	2,086	-	(1)	30,858	22,003	40,000
Repayment of borrowing	-	250	-	-	250	-	-	250	-	-	-	250	1,000	1,000	1,000
Other Cash Flows/Payments	1,000	1,000	500	-	-	-	-	-	-	-	-	-	2,500	1,500	1,500
Total Cash Payments by Type	8,748	14,098	8,348	8,298	7,332	10,882	6,924	7,869	10,719	7,819	5,833	6,782	103,654	100,667	123,051
NET INCREASE/(DECREASE) IN CASH HELD	3,078	(72)	28	(33)	678	(464)	1,023	436	587	596	548	(224)	6,179	6,896	(7,118)
Cash/cash equivalents at the month/year begin:	(3,000)	78	6	33	0	678	214	1,237	1,672	2,259	2,855	3,403	(3,000)	3,179	10,075
Cash/cash equivalents at the month/year end:	78	6	33	0	678	214	1,237	1,672	2,259	2,855	3,403	3,179	3,179	10,075	2,957

2.10. ANNUAL BUDGETS AND SDBIPS

1.1 QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS																	
1.1.1 KPA I – Institutional Development and Transformation																	
Responsible Dept & Person	Strategic Objective	Development Strategy	Strategic Action/ Project	Output Key Performance Indicator (KPI)	Annual Target	Project Timeline	Frequency	Project Cost	Funding Source	Target for 2012/13							
										Q1		Q2		Q3		Q4	
										Jul- Sept		Oct- Dec		Jan- Mar		Apr- May	
										Target	Cost	Target	Cost	Target	Cost	Target	Cost
		Human Capital Management	Staff meetings held on monthly basis	Minutes of staff meetings	12 departmental meetings	12 Months	Monthly	-	N/A	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
	Lead, direct and manage staff and resources so that the department is able to attain its performance targets	Human Capital Management	Monitoring of staff weekly plans	All employees have weekly plan		12 Months	Monthly	-	N/A	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
		Human Capital Management	Management of overtime	Departmental monthly reports to ManCo	12 departmental reports	12 Months	Monthly	-	N/A	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
		Human Capital Management	Management of absenteeism	Departmental monthly reports to ManCo	12 departmental reports	12 Months	Monthly	-	N/A	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
		Human Capital Management	Management of leave	Departmental monthly reports to ManCo	12 departmental reports	12 Months	Monthly	-	N/A	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
	To capacitate staff to enable them to implement the IDP	Training and Development	Identification of staff training needs	Departmental Skills Development Plan	12 monthly reports	12 Months	Monthly	-	N/A		-		-		-		-

1.1.2 KPA II – Basic Service Delivery and Infrastructure Development										Target for 2012/13							
Responsible Dept & Person	Strategic Objective	Development Strategy	Strategic Action/ Project	Annual Target	Output Key Performance Indicator (KPI)	Project Timeline	Frequency	Project Cost	Funding Source	Q1		Q2		Q3		Q4	
										Jul- Sept		Oct- Dec		Jan- Mar		Apr- May	
										Target	Cost	Target	Cost	Target	Cost	Target	Cost
	To ensure the provision of services in a sustainable and equitable manner	To develop a credible Comprehensive infrastructure plan	Implementation and review of a comprehensive infrastructure plan	Council Approved CIP By 30 June 2013	Five Year Comprehensive Infrastructure Plan Document (CIP)	06 Months	Annual	300,000.00	Internal	Advert & Appointment of Consultant, Draft CIP.	165,000.00	Final and Approved CIP document.	135,000.00	Approved document	-	Approved document	-
			Implementation and review of a Comprehensive Municipal Infrastructure Investment Plan	Council Approved MIIP By 30 June 2013	Twenty Year Comprehensive Infrastructure Plan Document (MIIP)	06 Months	Annual	300,000.00	Internal	Advert & Appointment of Consultant, Draft CIP.	165,000.00	Final and Approved CIP document.	135,000.00	Approved document	-	Approved document	-
		Engage and support the District and other service agencies in the implementation of projects.	Ensuring the functionality of the Electrification Committee	To have 12 meetings by 30 June 2013	Minutes and Recommendations to Executive Committee and relevant Portfolio	12 Months	Annual	-	Internal	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
			Ensuring the functionality of the Technical Forum to work with UMkhanyakude in order to monitor provision of services	Monthly meetings	Minutes and recommendations to the relevant portfolio committee	12 Months	Annual	-	Internal	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
			Identification, Prioritisation and packaging of projects	To have Capital Projects Plan by 30 Nov 2012	Council Resolution approving priority list of capital projects	02 Months	Annual	-	Internal	Signed contract with consultants	-	Approved list of Capital projects	-	Preparation of Business Plans	-	Registration of Projects	-
			Conduct one on one meetings with relevant stakeholders	To have at least 12 stakeholder engagement meetings by 30 June 2013	Minutes, reports and recommendations to Municipal manager.	12 Months	Annual	-	Internal	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
		Functionality of PMU	Manage the implementation of capital Projects	To have a fully functioning PMU by 30 June 2013	Minutes, reports and recommendations to Municipal manager	12 Months	Annual	-	Internal	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
			Implementation of Capital Project	100% Implementation of funded Capital Projects	Monthly reports of Execution and expenditure	12 Months	Monthly	32,000,000.00	MIG & DoE	03 Meetings	-	03 Meetings	-	03 Meetings	-	03 Meetings	-
		Provide and maintain existing infrastructure	Formulation of Operations and Maintenance Plan (OMP)	Approved OMP by 31 Dec 2012	Operations and maintenance Plan submitted to MM	06 Months	Annual	300,000.00	Internal	Advert & Appointment of Consultant, Draft OMP.	165,000.00	Final and Approved CIP document.	135,000.00	Approved OMP document	-	Approved OMP document	-
			Implementation of OMP	Quarterly Implementation of OMP	Quarterly OMP report to Council	12 Months	Quarterly	-	Internal	OMP Report		OMP Report		OMP Report		OMP Report	
			Formulation of Housing Sector Plan	Approved Housing Sector Plan by 31 Dec 2012	Council resolution approving Housing Sector Plan	06 Months	Monthly	250,000.00	Internal	Advert & Appointment of Consultant, Draft CIP.	165,000.00	Final and Approved CIP document.	135,000.00	Approved HSP document	-	Approved HSP document	-
		Expedite implementation of Housing projects	Implementation and Monitoring of Housing Sector plan	Finalised Planning phases for new housing projects	Quarterly reports on Implementation of Housing sector plan	36 Months	Quarterly	200,000,000.00	Provincial and National Department of Human Settlement	HSP Report	-	HSP Report	-	HSP Report	-	HSP Report	-
		Facilitate the development and maintenance of Public facilities	Formulation of Public Facilities strategy and development plan	Approved Public Facilities	Council Resolution adopting Public facilities strategy and development plan	06 Months	Monthly	200,000.00	Internal	Advert & Appointment of Consultant & Inception report.	100,000.00	Final and Approved CIP document.	100,000.00	Approved PFS & DP document	-	Approved PFS & DP document	-

1.1.3 KPA III – Local Economic Development																	
Responsible Dept & Person	Strategic Objective	Development Strategy	Strategic Action/ Project	Annual Target	Output Key Performance Indicator (KPI)	Project Timeline	Frequency	Project Cost	Funding Source	Target for 2012/13							
										Q1		Q2		Q3		Q4	
										Jul- Sept		Oct- Dec		Jan- Mar		Apr- May	
										Target	Cost	Target	Cost	Target	Cost	Target	Cost
Technical/Mr A.C Biyela	To create a conducive and enabling environment for economic growth and development	Develop strategic partnership and alliance for economic development	Establish a functional LED forum	4 LED forum meetings	Minutes of the LED forums and recommendations to portfolio	4 per annum	Quarterly	39k	Internal	1 Forum Meeting	-	1 Forum Meeting	-	1 Forum Meeting		1 Forum Meeting	
			Facilitate private and public partnerships (PPP)	At least 2 Partnerships formed by 30 June 2013	Signed Partnership agreements with Private enterprises	-	Annually	360k	Internal	3 meetings	-	Signed Partnership Agreements	-	3 meetings	-	Signed Partnership Agreements	-
		Show case and promote economic development opportunities	Formulation of investment profile	Municipal Investment Profile by 28 February 2013	Council Resolution adopting Investment profile	8 Months	Monthly	100k	Internal	Progress Reports	33k	Progress Report	33k	Progress Report & Council Resolution adopting the Investment Profile	34k		
			Participate and exhibit to economic foras	Participate in at least one International fora 30 June 2013	Registration to exhibition. (proof of registration)	2 exhibitions	Annually	80k	Internal		-	Attendance of 1 economic forum	27k	Attendance of 1 economic Forum	26k	Attendance of 1 economic Forum	26k
		Ensure strategic implementation projects	Implementation of LED Projects	100% implementation of funded projects by 30 June 2013	Projects implementation reports	12 Months	Annually	3.8M	Internal and to be identified	Project Report	950k	Project Report	950k	Project Report	950k	Project Report	950k
Technical/Mr A.C Biyela		Plan, Package, and Promote the eco-tourism	Develop tourism master plan(TMP)	Approved TMP by 30 June 2013	Approved Tourism Master Plan	12 Months	Annual	250k	Internal	Inception Report	62.5k	Draft TMP Report	62.5k	Progress Report	62.5k	Final TMP Submission and Approved TMP	62.5k
			Formulate marketing strategy (MS)	Approved MS by 30 June 2013	Approved Marketing Strategy	12 Months	Annual	250k	Internal	Inception Report	62.5k	Draft MS Report	62.5k	Progress Report	62.5k	Final/Approved MS	62.5k
			Establishment of tourism sub-forum	Have a fully functioning forum by 30 June 2013	Approved tourism sub-forums	12 Months	Quarterly	39k	Internal	1 meeting	2.5K	1 meeting	2.5K	1 meeting	2.5k	1meeting and Approved Tourism sub forum	2.5k
		Facilitate a provision of safety net for the poor and indigent.	Compilation of the indigent register (all municipal wards)	Have an approved indigent register by 30 June 2013	Council resolution Approving indigent register	06 Months	Annually	500k	Internal			Approved indigent register					
			Engagement of other departments to ensure delivery of services for indigents	Indigent communities to have access to free basic services	Monthly reports on the free basic services offered to indigents	12 Months	Monthly	N/A	N/A	3 meetings	n/a	3 meetings	n/a	3 meetings	n/a	3 meetings	n/a
		Ensure the empowerment of all vulnerable groups	Establishment of functional Forums for vulnerable groups	Forums launched by 30 September 2012	Minutes of the meetings, programme and report on the Launch	4 meetings	Quarterly	191m	Internal	Launched Forums	R 500 k	1 meeting		1 meeting		1 meeting	
			Formulation and implementation of special programmes	100% implementation of programmes by 30 June 2013	Monthly reports	12 months	Monthly			3 monthly Reports		3 monthly Reports		3 monthly Reports		3 Monthly Reports	
		Facilitate the provision of social services	Provision of protection services.	A viable protection services department by 30 June 2013	Reduced number of accidents and effective law	12 months	Monthly	2m						3 monthly		3 monthly	

[illegible]

1.1.5 KPA VI – Financial Viability and Management																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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1.1.6 KPA IV – Environmental Planning and Spatial Development										Target for 2012/13							
Responsible Dept & Person	Strategic Objective	Development Strategy	Strategic Action/ Project	Annual Target	Output Key Performance Indicator (KPI)	Project Timeline	Frequency	Project Cost	Funding Source								
										Q1		Q2		Q3		Q4	
										Jul- Sept		Oct- Dec		Jan- Mar		Apr- May	
										Target	Cost	Target	Cost	Target	Cost	Target	Cost
	To promote and preserve a safe and healthy environment	Enhance environmental quality in line with relevant legislations.	Conduct Strategic Environmental Assessment (SEA)	To have an approved SEA	Council resolution adopting Final SEA and EMP	12 Months	Annually	300,000.00	Internal	Inception report	75,000.00	Draft SEA	112,500.00	Final draft & consultation	-	Approved SEA/EMP	112,500.00
			Formulation of Integrated Waste management Plan (IWMP)	To have an approved IWMP	Council resolution adopting Final IWMP	12 Months	Annually	200,000.00	Internal	Formalise an Appointment of consultant & inception report.	150,000.00	Draft IWMP	100,000.00	Final draft & consultation	150,000.00	Approved IWMP	50,000.00
	To promote integrated and sustainable development	Preparation and introduction of Land use management system (LUMS) for entire municipality	Review of Spatial Development Framework (SDF)	Approved SDF	Council Resolution adopting the reviewed SDF	12 Months	Annually	150,000.00	Internal	Advertisement & appointment of service provider.	-	Inception report	-	Draft SDF	75,000.00	Approved SDF	75,000.00
			Preparation of LUMS	Approved LUMS	Council resolution adopting LUMS	12 Months	Annually	150,000.00	Internal	Advertisement & appointment of service provider.	-	Inception report	-	Draft LUMS	75,000.00	Approved LUMS	75,000.00

2.11. CAPITAL EXPENDITURE DETAILS

KZN275 Mtubatuba - Supporting Table SA36 Detailed capital budget

KZN275 mibubaba - Supporting table SASS Detailed capital budget														
Municipal Vote/Capital project	Ref	Program/Project description	Project number	IDP Goal code 2	Individually Approved (Yes/No)	Asset Class	Asset Sub-Class	GPS co-ordinates	Total Project Estimate	Prior year outcomes		2012/13 Medium Term Revenue & Expenditure Framework		
R thousand	4									Audited Outcome 2010/11	Current Year 2011/12 Full Year Forecast	Budget Year 2012/13	Budget Year +1 2013/14	Budget Year +2 2014/15
Parent municipality:														
List all capital projects grouped by Municipal Vote														
		Ntandabantu Tourism Centre			Yes	Community	Museums & Art Galleries		1,000			1,000		
		Mvutshini Creche			Yes	Community	Other		500			500		
		Injojo Creche			Yes	Community	Other		500			500		
		Qubuka Road			Yes	Infrastructure - Road transport	Roads, Pavements & Bridges		1,000			1,000		
		Ophondweni Hall			Yes	Infrastructure - Other	Community halls		1,500			1,500		
		Kwiliza Access Road			Yes	Infrastructure - Road transport	Roads, Pavements & Bridges		1,000			1,000		
		Phuudele Pensioner Paypoint			Yes	Community	Other Buildings		500			500		
		Nyalazi Couse Way			Yes	Infrastructure - Other	Other		800			800		
		Shunqa Creche			Yes	Community	Other		700			700		
		Ntulikazi Creche			Yes	Community	Other		500			500		
		Bhekamandla Access Road			Yes	Infrastructure - Road transport	Roads, Pavements & Bridges		1,000			1,000		
		Revival Creche			Yes	Community	Other		500			500		
		Esihmbanweni Sport Field			Yes	Community	Sportsfields & stadia		1,000			1,000		
		KwaDube Sport Field			Yes	Community	Sportsfields & stadia		1,000			1,000		
		Giloki Creche			Yes	Community	Other		500			500		
		Zikhali Market Stals			Yes	Other Assets	Markets		700			700		
Parent Capital expenditure	1											12,700	-	

Other projects capital Projects

- Enkangala Market Stalls R 1 000 000
- Siyembeni Creche R 500 000
- Mfolozi Creche R 750 000
- KwaMshaya Pay Point R 750 000
- Phaphasi hall Upgrade R 500 000
- Phola Park Access Road R 1 000 000
- Makhoba Access Road R 1 500 000
- Nsolweni and Esiyembeni electrification R10 000 000
- Mazala Creche R 800 000

2.12. LEGISLATION COMPLIANCE STATUS

Compliance with MFMA implementation requirement has been substantially adhered to through the following activities:

- In year reporting
 - Reporting to national Treasury in electronic format was fully complied with on a monthly basis. Section 71 reporting to the Executive Committee (EXCO) has progressively improved.
- Internship Programme
 - The municipality is participating in the Municipal financial management internship programme and has employed five interns undergoing training in various divisions of the Budget and treasury office.
- Budget and treasury office
 - The budget and treasury office has been established in accordance with the MFMA
- Audit Committee
 - An Audit committee has been established by the Municipality
- Service Delivery and Implementation Plan
 - The detail SDBIP document is at a draft stage.
- Annual report
 - Annual report is compiled in terms of the MFMA and National Treasury requirements

2.13. SCHEDULE OF TARIFFS

**MTUBATUBA MUNICIPALITY
ANNUAL BUDGET 2012/2013- TARIFFS**

	2011/2012 TARIFFS	% Increase/ (Decrease)	Draft Tariffs 2012/2013
ASSESSMENT RATES (per property per annum)			
Agriculture	0.00150	7.5%	0.00161
Business/Commercial	0.01050	7.5%	0.01129
Public Service Infrastructure	0.00150	7.5%	0.00161
Vacant stand	0.00600	7.5%	0.00645
Residential	0.00600	7.5%	0.00645
Hospitality Industry	0.01050	7.5%	0.01129
REFUSE (per property per month including VAT)			
ST LUCIA			
Business/Commercial	550.00	9.0%	600
Place of Public Worship	51.00	9.0%	56
Residential	101.00	9.0%	110
OTHER (i.e. Mtuba, KwaMsane, Nordale, Riverview)			
Business/Commercial	550.00	9.0%	600
Place of Public Worship	28.00	9.0%	31
Residential	55.00	9.0%	60
Special removals & Garden refuse (including VAT)			
Per load	278.00	9.0%	303
Clearing of plots (including VAT)			
Minimum charge	926.00	10.0%	1,019
Per sq. meter	2.00	10.0%	2
SUNDRY CHARGES (all tariffs include VAT)			
1 CEMETERY			
COST OF BURIAL			
Monday to Friday	1,150.00	10.0%	1,265
Saturday, Sunday & Public Holidays	1,621.00	10.0%	1,783
Non resident	4,592.00	10.0%	5,051
Opening of grave for exhumation	1,153.00	10.0%	1,268
2 BUILDING PLAN FEES			
0 sq m > 30 sq m	828	10.0%	911
31 sq m > 60 sq m	1214	10.0%	1,335
61 sq m > 100 sq m	1989	10.0%	2,188
101 sq m > 150 sq m	2,560.00	10.0%	2,816
151 sq m > 200 sq m	3,220.00	10.0%	3,542
201 sq m > 250 sq m	3,989.00	10.0%	4,388
251 sq m > 300 sq m	4,689.00	10.0%	5,158
301 sq m > 400 sq m	6,089.00	10.0%	6,698
401 sq m > 500 sq m	7,689.00	10.0%	8,458
501 sq m and above + above (depending on sq m)	8,189.00	10.0%	9,008
Building Plan Copy	110.00	10.0%	121
Section 14 certificates	573.00	10.0%	630
3 SEARCH FEES			
Clearance certificate	182.00	10.0%	200
All other	231.00	10.0%	254
4 VALUATION ROLL			
Complete roll	290.00	10.0%	319
Per page	1.00	10.0%	1
5 REGULATIONS			
Valuation Certificate	50.00	10.0%	55
6 CERTIFICATES			
Zoning Certificates	55.00	10.0%	61
7 TOWN PLANNING SCHEME (LUMS)			
Per copy	435.00	10.0%	479
8 PLANS OF TOWNSHIPS			
Per township plan			-
9.1 PHOTOCOPYING			
Per page	1.00	10.0%	1
9.2 TENDER DOCUMENTS			
Tenders up to R500 000	330.00	10.0%	363
Tenders from R500 001 and above	550.00	10.0%	605
10 LIBRARY FEES			
Penalties per book per week	1.10	10.0%	1
Damaged / Lost books			-
Video rent	22.00	10.0%	24
Membership fee	16.50	10.0%	18
Sale of Magical Mtubatuba Video	440.00	10.0%	484
11 TOWN PLANNING FEES			
11.1 REZONING			
0 sq m - 9999 sq m	4,410.00		4,410
1 - 3 hectares	9,889.00		9,889
3 - 5 hectares	15,889.00		15,889
5 hectares and above	17,889.00		17,889
Each 2 hecters R4410 per hector			-
Application by State - is free of charge			-
11.2			
Town planning Applications (special consent, Site development plan, Cartilage, Bed & Breakfast)	1,870.00	10.0%	2,057

11 TOWN PLANNING FEES				
11.1 REZONING				
0 sq m - 9999 sq m	4,410.00			4,410
1 - 3 hectares	9,889.00			9,889
3 - 5 hectares	15,889.00			15,889
5 hectares and above	17,889.00			17,889
Each 2 hectors R4410 per hector				-
Application by State - is free of charge				-
				-
11.2 Town planning Applications (special consent, Site development plan, Cartilage, Bed & Breakfast)	1,870.00	10.0%		2,057
				-
				-
Relaxation, Formal authority, Tuckshop, 2nd Dwelling	660.00	10.0%		726
11.2 SUB- DIVISION				
				-
Basic fee	990.00	10.0%		1,089
Additional /sub	370.00	10.0%		370
				-
11.3 Sheme Clauses per page	3.00	10.0%		3
IDP copy (document)	435.00	10.0%		479
Scheme document	385.00	10.0%		424
				-
11.4 Bill Boards Adverting and other Advertising (New) (Per Month)				200
Website Advertising (New) (Per Month)				350
12 MUNICIPAL FACILITIES HIRE		2011/2012	% Increase	2012/2013
Halls	Security fee	HIRE		
Mtubatuba	2,400.00	1,452.00	10%	1,597
Kwamsane	1,200.00	1,089.00	10%	1,198
Nordale	1,600.00	1,452.00	10%	1,597
Arrie Viviers hall St. Lucia	1,600.00	1,452.00	10%	1,597
Sports & Conference centre	5,000.00	3,025.00	10%	3,328
Activity/ Boardrooms per hour (minimum 3 hours)		182.00	10%	200
Registered Churches and Charity organisations	As per hall	No charge		
Hlabisa Halls (day)	500	500	10%	550
				-
KwaMsane Sport Complex	5000	3025	10%	3,328
PVA KwaMsane	2400	1452	10%	1,597
Hlabisa Halls (Hourly Rate)	500	50	10%	55
13 Secirity St Lucia				
Proposed Increase (Depending on the Security Committee Decision)			15%	